



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

मैदान गढ़ी, नई दिल्ली-110068, भारत
MAIDAN GARHI, NEW DELHI-110068. INDIA
फोन PHONE : (0) 91-11-29533340
फैक्स FAX : 91-11-29536668
ई-मेल E-mail : smanjulika@hotmail.com

दूरस्थ शिक्षा परिषद
DISTANCE EDUCATION COUNCIL

प्रो० मंजुलिका श्रीवास्तव

निदेशक

Prof. Manjulika Srivastava
Director

F.No.DEC/Recog/2010/
Dated: 04.08.10

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To

The Director
Institute of Management & Technology (Ghaziabad)
A-16, Site-3, UPSIDC Industrial Area, Meerut Road
Ghaziabad-201003

**Sub: Recognition of CDL, Institute of Management & Technology,
Ghaziabad by the Distance Education Council- reg.,**

Dear Sir/Madam,

With reference to your application seeking recognition of Distance Education Council for offering programmes through distance education mode, an Expert Committee was constituted comprising nominees of UGC, AICTE and DEC as per provisions of the Joint Committee of UGC-AICTE-DEC, which visited your Institution and submitted its recommendations. The recommendations of the Expert Committee were placed before the Distance Education Council in its 36th meeting. Based on the decision of the Distance Education Council, I have been directed to inform you that your University/Institution has been accorded recognition for a period of one academic year *i.e.* 2010-11 for offering following programmes through distance education mode:

PROGRAMMES RECOMMENDED

Sr.No	Programme	Duration	Eligibility
1.	Three Year Post-Graduate Programme in Management (PGPM)*	3 Years	Graduate in any discipline and qualified entrance examination
2.	Two Year Post Graduate Diploma in Management (PGDM)*	2 Years	Graduate in any discipline and qualified entrance examination
3.	One Year Post Graduate Diploma in Business Administration*	1 Year	Graduate in any discipline
4.	One Year Post Graduate Diploma in Marketing Management*	1 Year	Graduate in any discipline

Recd.
on 9/8/10
Manjulika Srivastava
9/8/10

5.	One Year Post Graduate Diploma in Human Resource Management*	1 Year	Graduate in any discipline
6.	One Year Post Graduate Diploma in Retail Management*	1 Year	Graduate in any discipline
7.	One Year Post Graduate Diploma in Export Management*	1 Year	Graduate in any discipline
8.	One Year Post Graduate Diploma in Financial Management*	1 Year	Graduate in any discipline
9.	One Year Post Graduate Diploma in Materials and Supply Chain Management*	1 Year	Graduate in any discipline
10.	One Year Post Graduate Diploma in Insurance Management*	1 Year	Graduate in any discipline
11.	One Year Post Graduate Diploma in Cyber Security*	1 Year	Graduate in any discipline
12.	One Year Post Graduate Diploma in Taxation*	1 Year	Graduate in any discipline
Programme for Corporates			
13.	Two Year Advanced Post-Graduate Diploma in Management*	2 Years	Graduate in any discipline with 3 Years work experience.
14.	One Year Post Graduate Diploma in Management (Executive)*	1 Year	Graduate in any discipline
15.	Six month Certificate Course in Project Management*	6 Months	Graduate in any discipline

**The programmes are professional in nature, they require approval from the concerned Statutory Councils. Technical, Engineering programmes require AICTE recognition. Any other professional degree requires approval from the concerned Statutory Councils. Hence, the approval accorded by the DEC is conditional subject to the approval of the AICTE and any other Statutory Councils. It will be the responsibility of your Institution to seek prior approval from the concerned statutory Councils/regulatory bodies, wherever required.*

- A. The recognition to above programmes is subject to the compliance of the following by the Institution.
- (i) The Institution will follow all the norms of DEC, AICTE and UGC for offering programmes through distance mode.

- (ii) The Institute should include the Credit Page and other details in all the SLM clearly giving the material design/writing/editing teams and Course Coordinators. The Courses for which SLM is under preparation/to be prepared should be given priority and developed.

B. The Institution may note that:

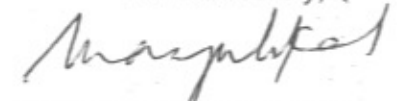
1. The Institution will offer only such programmes through distance mode which are offered by the Institution through regular face-to-face mode and approved by the Distance Education Council as mentioned in this letter. The Institution will not offer any other programme through distance mode other than those approved by the Distance Education Council.
2. Technical, Engineering programmes require AICTE recognition. Any other professional programme requires approval from the concerned Statutory Council.
3. Programmes in the areas of Health, Nursing, Dentistry, and allied areas may be offered with the approval of the statutory councils/regulatory bodies, wherever required.
4. It will be the responsibility of the Institution to follow the norms prescribed by the regulatory bodies, and seek their approval, wherever required.
5. The nomenclature of the programmes should be strictly as prescribed by the UGC/AICTE and approved by the Distance Education Council.
6. The eligibility conditions and duration of programmes will be as per the DEC norms and for professional and technical programmes as per the norms laid down by the AICTE. No admission to MBA, PGDBM and MCA programmes can be done without ensuring that the student has secured a valid score in the entrance test examination for this purpose.
7. The Institution shall limit admission to maximum 60 seats per programme per Study Centre for Management, Computer & IT, and Allied Health Sciences programmes. For laboratory/Practical work, the institution can have a maximum of 30 students in a batch subject to maximum 60 students per Study Centre. The Study Centre be owned by the University and should be opened with the approval of EC/BOM of the University concerned.
8. The Institution should have at least one full time faculty member exclusively for coordinating each programme.
9. The territorial jurisdiction for offering programmes through distance mode will be as per the decision taken in the 35th Meeting of the Distance Education Council. In its 35th meeting the Council noted that distance education and online education cannot have the Territorial Jurisdiction. In case of Central Universities and the State Universities, the Territorial Jurisdiction will be as per their Acts and Statutes for offering programmes through distance mode. The Territorial Jurisdiction in case of Deemed Universities will be as per UGC, which mandates the prior approval of the UGC for opening Centres / off Campus Centres outside the Headquarters. The Territorial Jurisdiction in case of Private Institutions (other than Universities) will be as decided by the Joint Committee, which has decided that the territorial jurisdiction for the institutions (both private as well as Govt funded) shall be the Headquarters, and in no case outside the State.
10. The Distance Education Council prohibits franchising of Study Centres. Thus, your Institution will not franchise any Study Centre.
11. The Institution's management of the distance education programmes will be open for review and inspection from time to time by DEC to provide inputs for further improvement or as deemed necessary. The academic norms of the programmes shall be under monitoring and regulation by the concerned regulatory authorities.
12. For Management and Computer Science programmes, the Institution should also note that
 - The programme should have a mandatory internship of six months;

- Institute/University concerned should seek accreditation from National Board of Accreditation as per prevailing rules;
- Institute/University concerned should have concerned Department and the conventional universities should have on campus programme on offer;
- Institute/University concerned should not have advertised for the programmes before receiving the approval letter;
- Institute/University concerned should disclose, on line, in public domain the details of the student admitted, centre-wise, as per the format to be prescribed by AICTE;
- Institute/University concerned should ensure delivery of the course material on-line with in one year of the date of approval;

It may be noted that before launching the programme the Institution should submit an affidavit within 30 days from date of issue of this letter that it agrees to and will abide by all terms and conditions contained in this letter. In case, the DEC does not receive the affidavit within 30 days from date of issue of this letter, the approval accorded to your Institution will be considered as withdrawn. Further, if it is found that the Institution is flouting any norms, then the recognition accorded to your Institution will be withdrawn without any notice.

Thanking you,

Yours sincerely,



(Manjulika Srivastava)
Director (DEC)

Copy to:

1. Director, CDL, Institute of Management and Technology, Ghaziabad
2. Concerned File
3. Guard File